

# INTERNATIONAL FINANCIAL STATEMENT INSTRUCTIONS

U.S. Immigration and Customs Enforcement (ICE) requires evidence of sufficient financial resources for the duration of studies and sponsorship verification before issuing the I-20 or DS2019 (required to obtain a visa). All documents must be originals and submitted with English translations.

## SECTION 1: STUDENT'S STATEMENT OF FINANCIAL RESPONSIBILITIES

The applicant must read, complete, sign and date Section 1.

## SECTION 2: SPONSOR'S STATEMENT OF FINANCIAL COMMITMENT

The sponsor must sign and date Section 2. Include a letter from the sponsor's employer, on company letterhead, verifying employment and annual salary in U.S. dollars. Salary should be sufficient to sustain the sponsor's family and the student's expenses at TCU for the duration of studies. If your sponsor is self-employed, please have the bank or company accountant state that the sponsor is self-employed, and in what capacity, and at what annual salary. If self-sponsored, the applicant should write "self" as the name of the sponsor and sign and date Section 2. A self-sponsored student must currently have funds in the bank to cover costs for the entire period of studies at TCU.

**Note: If a student has more than one sponsor,** the student and each sponsor must complete a **separate** financial statement and indicate the amount of support in Section 2. Copies of the financial statement can be made for additional sponsors.

## SECTION 3: FINANCIAL VERIFICATION FROM FINANCIAL INSTITUTION

An official of the sponsor's financial institution must complete, sign, and put an official seal or stamp on a certification statement on the institution's letterhead. An example of the wording that can be used follows:

"I hereby certify that according to our records and in my opinion, SPONSOR'S NAME, the sponsor of STUDENT'S NAME, is capable of meeting the expenses of the student, as indicated on the Estimated Undergraduate Costs form. His average monthly balance for the past 12 months was \_\_\_\_, and his current balance is \_\_\_\_."

The bank letter must be translated into English and indicate the average monthly balance for the past 12 months and the current balance in U.S. dollars. As required by ICE, the sponsor must have sufficient funds currently in the bank to cover a full year of expenses. Please include copies of documents that support the information in the bank letter. Evidence of the current balance, average monthly balance, and other basic information on supporting documents must be translated into English, and the amount should be equal to or greater than the amount listed in Section 2.

### 2017 - 2018 ESTIMATED UNDERGRADUATE COSTS

Tuition & Fees (24-36 hours)	\$44,670
Student Government Fee	\$90
Room Rent and Food	\$13,100
Health Insurance	\$2,000
Books and Supplies	\$1,200
Miscellaneous Living Expenses	\$2,500
Total Academic Year (9 months)	\$63,560

**Note:** These are average costs for the 9-month school year. Depending on individual lifestyle and housing options, the figures above may be from \$1,000 to \$2,000 more each semester. Tuition and fees, room rent and food costs increase each year. The costs quoted do not include personal expenses, entertainment, travel or spending money. Students are required to have sufficient funding to cover summer and winter break costs OR to purchase a plane ticket if leaving the U.S.

# INTERNATIONAL STUDENT FINANCIAL STATEMENT



## SECTION 1 STUDENT'S STATEMENT OF FINANCIAL RESPONSIBILITIES

I, \_\_\_\_\_, do hereby certify that:

STUDENT'S NAME

- I will have sufficient funds in U.S. currency available to me for each academic year (nine months) to cover the educational and living expenses, as stipulated on the reverse side of this form or on the current Estimated Undergraduate Costs form, plus adequate funds for my travel to and from the U.S. and for personal expenses.
- I will have sufficient funds to cover living and travel expenses for any dependents who accompany me.
- If I remain in the U.S. during the summer/winter breaks, I will also have sufficient funds to cover living and travel expenses for myself and any dependents who accompany me. If I attend summer school, I will have sufficient funds to cover tuition and fees, books, and supplies.
- If I do not remain in the U.S. during the summer/winter breaks, I will have sufficient funds to purchase a plane ticket.
- These funds can and will be provided during my entire period of studies by the individual or agency noted in Section 2.
- I can make arrangements to have the necessary funds transferred to the U.S. and available to me prior to registration each semester.
- I understand that my educational and living expenses will increase each year at TCU, and I will be prepared to increase the amount of my sponsorship each year. I realize that no additional scholarships or financial aid will be available after I enroll.

\_\_\_\_\_  
SIGNATURE OF STUDENT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
E-MAIL

## SECTION 2 SPONSOR'S STATEMENT OF FINANCIAL COMMITMENT

I, \_\_\_\_\_, do hereby certify that I am the \_\_\_\_\_

SPONSOR'S NAME

RELATIONSHIP TO STUDENT

of the applicant named in Section 1. I am employed by \_\_\_\_\_, and I can and will provide all funds (as indicated on the reverse side or on the current Estimated Undergraduate Costs form) needed in accordance with the stipulations of the TCU Financial Statement. (If the sponsor will provide only a portion of expenses, state the specific amount: \$\_\_\_\_\_ per year minimum). **I realize that TCU educational and living expenses increase annually, and I will be prepared to increase my sponsorship accordingly each year.**

SPONSOR'S ADDRESS \_\_\_\_\_

TELEPHONE (INCLUDING COUNTRY/CITY CODE): \_\_\_\_\_ FAX: \_\_\_\_\_

**I will provide a letter from my employer, on company letterhead and written in English, verifying my employment and annual salary, shown both in the local currency and in U.S. dollars.**

\_\_\_\_\_  
SIGNATURE OF SPONSOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
E-MAIL

## SECTION 3 FINANCIAL VERIFICATION FROM FINANCIAL INSTITUTION

The following information must be in the letter from the bank, written in English:

- Certification Statement (example of wording that can be used in the bank letter):  
*"I hereby certify that according to our records and in my opinion, SPONSOR'S NAME, the sponsor of STUDENT'S NAME, is capable of meeting the expenses of the student (and any accompanying dependent) as indicated on the Texas Christian University Estimated Undergraduate Costs form."*
- Sponsor's average monthly account balance over the past twelve months.
- Sponsor's exact current balance in U.S. dollars (amount should be equal to or greater than the amount listed in Section 2).
- The name, signature, title and contact information of the bank or financial institution official.

### CONTACT INFO:

#### Address

Office of International Admission  
3301 Bellaire Drive North  
Fort Worth, Texas 76129, U.S.A.

**Phone:** (817) 257-7871

or (817) 257-7490

**Fax:** (817) 257-5256

[www.tcu.edu](http://www.tcu.edu)

[frogworld@tcu.edu](mailto:frogworld@tcu.edu)